



EMPLOYMENT APPLICATION

A complete application consists of this completed form, and your current resume if any. (Information found on your resume need not be duplicated here.)

Please type or print legibly

Today's date _____ -Your date of birth _____ -(MM/DD/YY)							
Name as it appears on your driver's license _____ <div style="display: flex; justify-content: space-between; font-size: small;"> Last First Middle Maiden </div>							
Current address _____ <div style="display: flex; justify-content: space-between; font-size: small;"> Street City State Zip </div>							
Permanent address _____ <div style="display: flex; justify-content: space-between; font-size: small;"> Street City State Zip </div>							
Email address _____							
Phone Nos. with area code: Home _____ Daytime _____ Cell _____							
Citizenship _____ If not US, are you a permanent resident of the US? <input type="checkbox"/> Yes <input type="checkbox"/> No							
Are you currently authorized to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No. (Proof of eligibility will be required upon arrival.)							
What type of position are you seeking? <input type="checkbox"/> Part-Time <input type="checkbox"/> Full-Time <input type="checkbox"/> Seasonal <input type="checkbox"/> Temporary							
Total available hours per week: _____	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Date available to start work: _____							

EDUCATION

TYPE OF SCHOOL	NAME OF SCHOOL	CITY & STATE	YEAR COMPLETED	MAJOR & DEGREE
High School				
Undergraduate				
Graduate School				

PROFESSIONAL EXPERIENCE

List your three most recent employers, beginning with the most recent one.			
Company: _____		Address: _____	
Job Title: _____		Supervisor: _____	
Date Started: _____	Date Finished: _____	Starting Hourly Salary: _____	End: _____



Company: _____ Address: _____

Job Title: _____ Supervisor: _____

Date Started: _____ Date Finished: _____ Starting Hourly Salary: _____ End: _____

Company: _____ Address: _____

Job Title: _____ Supervisor: _____

Date Started: _____ Date Finished: _____ Starting Hourly Salary: _____ End: _____

Because Pho Ha Saigon, Inc. employees supervise and (sometimes) come in contact with minors, it is necessary for us to ask for information about your criminal record (if any) and driving record, and verify this information with corresponding authorities. See also the note at the bottom of the next page.

CRIMINAL RECORD

Have you ever been convicted of a crime, other than traffic violations? Yes No

If yes, explain nature and location of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation.

REFERENCES

List two professional references, people with whom you have worked, preferably present or former supervisors.

Name _____	Name _____
Relationship _____	Relationship _____
Position _____	Position _____
Employer _____	Employer _____
Address _____	Address _____
_____	_____
Phone _____	Phone _____
Email _____	Email _____



CONSENT AGREEMENT AND PUBLICITY RELEASE

In consideration of my prospective employment by Pho Ha Saigon, Inc.:

I authorize investigation of all statements contained in this form, including my criminal record and driving record. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give Pho Ha Saigon, Inc. permission to contact my previous or current schools or employers, references, and others, and hereby release Pho Ha Saigon, Inc. from any liability as a result of such contact.

Signature _____ Date: _____

Note: State and Federal laws require employers to perform criminal and driving background checks on their employees and volunteers who work with minors. Pho Ha Saigon, Inc.'s use of background check information is regulated by law. You can obtain information about relevant laws from the Office of the Attorney General of PA.

Pho Ha Saigon, Inc. is an equal opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, gender, sexual orientation, national origin, citizenship, age or disability.